

CARROLL COUNTY BIKE FEST

2009 EXHIBIT/VENDOR SPACE CONTRACT CARROLL COUNTY AGRICULTURE CENTER JUNE 13TH & 14TH, 2009

Please read all rules, regulations and conditions on page 2 then complete and return contract with your deposit. Upon acceptance, a copy will be returned to you for your records. Exhibitors are by invitation only. We reserve the right to deny any exhibitors or vendors from participation if we feel that they do not fit the theme of the show.

We the undersigned, herein referred to as Exhibitor, do hereby submit our application for the reservation of Exhibit/Vendor Space in the Carroll County Bike Fest, subject to all terms, conditions and regulations governing the show and its production as set forth on the page 2 of this contract.

COMPANY NAME: _____

MAILING ADDRESS: _____

PHONE NUMBER(S): _____ FAX #: _____

AUTHORIZED BY: _____ TITLE: _____

PRODUCTS TO BE DISPLAYED: _____

EMAIL ADDRESS: _____

My Company Requires _____ 10' X 10' Spaces \$100.00 A total cost of \$ _____

My Company Requires _____ 10' X 20' Spaces \$175.00 A total cost of \$ _____

Spaces larger than 10'x20' are available. Please contact us for pricing.

My Company Requires _____ ELECTRICITY \$10.00 A total cost of \$ _____

Sub Total \$ _____

Payment in full is required with Contract A total cost of \$ _____

Due by May 31, 2009

SIGNATURE: _____

DATE: _____

THIS CONTRACT MUST BE ACCEPTED BY THE CARROLL COUNTY BIKE FEST, AND SIGNED BY AN AUTORIZED BIKE FEST ORGANIZER. THIS CONTRACT IS SUBJECT TO AND SHALL BE INTERPRETED ACCORDING TO AND GOVERNED BY THE LAWS OF THE STATE OF MARYLAND. THIS CONTRACT IS HEREBY ACCEPTED ON BEHALF OF THE CARROLL COUNTY BIKE FEST BY:

AUTHORIZED BIKE FEST PERSONELL

DATE

Make Checks Payable to: Carroll County Bike Fest

Send to:

CCBF P.O.Box 904, Westminster Md. 2115 8

RULES, REGULATIONS, AND CONDITIONS

1. **COST OF EXHIBIT SPACES INCLUDES:**
 - a. Spaces & costs vary according to size.
 - b. Electrical outlet (as per fee stated on page 1 of the contract).
 - c. Benefit of Local and State-wide advertising.
 - d. Mention of exhibitor's show specials over the public address system.
 - e. Two (2) complimentary exhibitor's badges per exhibitor space.
2. **EXHIBIT SPACE ALLOCATIONS AND ASSIGNMENTS:** Assignments of exhibitor spaces will be done by the event organizers according to the date the application is received. Promotional manager reserves the right to relocate exhibit as a result of changes in the flow plan or in the decision with respect to assignment of exhibit space is binding on all parties.
3. **TERMS OF PAYMENT:** Payment in full is due upon receipt of the contract in order to reserve your display area.
4. **SPACE SUBLETTING:** No Exhibitor shall apportion, sublet or assign the whole or any part of an assigned space or have equipment or materials or presentations from any firm, other than that named on page one of this contract, without the written consent of the event manager.
5. **EXHIBITOR'S PASSES:** A pass list is required from each exhibitor at the Show. This list must be received 15 days prior to the opening of the Show.
6. **SECURITY:** Special guards will be on duty from closing to the opening of the Show each day. Neither the Carroll County Bike Fest, nor any of its management assumes responsibility for losses which might be incurred from pilfering, damage or in any other matter.
7. **INSTALLATION AND DISMANTLING OF EXHIBITS:** Exhibitors will be given from 9:00 am until 9:00 pm on June 12 and 8:00 am – 10:00 am on June 13, 2008 to set up their display. Exhibitors may not remove any portion of their display until the Show has officially ended. Exhibitors will be responsible for any cost incurred by the Show management resulting from the exhibitor's or his agent's delay in removing exhibit materials or equipment. Exhibitor will be permitted a take-down period from 6:00 pm until 10:00pm, June 14, 2008.
UNDER NO CIRCUMSTANCES WILL ANY MOTORCYCLES, DISPLAYS, ETC. BE ALLOWED TO REMAIN IN THE BUILDING AFTER 10:00 PM.
8. **GENERAL BEHAVIOR:** Each Exhibitor shall exhibit what will be sold or displayed in a proper manner. The Exhibitors will keep their display open and staffed at all times during the Show hours. Show management reserves the right to restrict exhibitors to a maximum noise level, and to a suitable method of operation and of display materials. If for any reason an exhibit and its contents are deemed objectionable by the management, the exhibit will be subject to removal. This reservation includes persons, things, conduct, printed materials, any item or attire which the Show management may consider objectionable to the Show's intent. In the event such an eviction or restriction is enforced. Show management will not be liable for refunding rental fee or funds paid for exhibit equipment rental.
9. **DECORATION:** The Exhibitors is to make use of his exhibit space only. He will not insert nails, hooks, tacks, screws, or other similar items into the walls or floors of the building. Each Exhibitor will be held responsible for any damages caused by his employees or agents.
10. **FIRE REGULATIONS:** Exhibitors shall comply with Local and State ordinances and laws governing fire safety and regulations. Exhibitors shall also abide by any health and fire regulation set forth by the Carroll County Agriculture Center. Exhibit equipment and materials shall be reasonably located as to be protected by safeguards and devices where necessary. Only fire retardant materials are to be used in exhibit displays and all fire precautions are to be taken by Exhibitors in regard to their vehicles.
11. **UNOCCUPIED SPACES:** Show management shall reserve the right should any part of an Exhibitor's space remain unoccupied on opening day of the Show, or should any space be forfeited due to failure of payments, to rent space to any other Exhibitor or use said spaces as deemed fit in the best interest of the Show.
12. **SELLING AT THE SHOW:** Exhibitors are encouraged to sell at the Show. It is the responsibility of each Exhibitor to arrange for their licenses as required by applicable Local & State agencies. The Carroll County Bike Fest and its management will not be responsible for any fines, taxes, etc. with regard to Exhibitor selling.
13. **CLEANING AND MAINTENANCE:** Exhibitors are responsible for the proper cleaning of their exhibit space. Isle ways and building egresses shall be kept clear at all times.
14. **INABILITY TO PERFORM:** Should the Carroll County Bike Fest be prevented from having the Show by any cause beyond its control or cannot permit the Exhibitor to occupy his rented space due to circumstances beyond its control including, but not limited to, fire, civil disobedience, strike, lockout, inclement weather, acts of God, the Show management will refund the Exhibitor the amount of rental paid by him, less a proportionate share of the Show expenses. The Carroll County Bike Fest and its management will have no further liability toward the Exhibitor.
15. **AWARDS:** There will be awards given at the Carroll County Bike Fest for the Best Motorcycle Display. The trophies will be designated as First, Second and Third place and judging will be determined by the Show Management.
16. **AMENDMENTS:** The Carroll County Bike Fest shall possess full power regarding the enforcement and interpretation of the rules contained herein and shall have the power to make such rules and regulation thereto and such further amendments governing participation in the Show as deemed necessary for the proper conduct and in the best interest of the Show.